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November 5, 2019

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I. Important Conference Sessions: First Time Attendees (or First Time in a While)

To help you to prepare for your Annual Conference, we will be sending a series of letters, each of which will focus on a specific area of importance to municipal officials. We hope these letters will help you to prepare to make the most of your time at our 104th Annual Conference – November 19 through the 21, at the Atlantic City Convention Center. The sessions listed below might help first time attendees, or any who might have been away for a while, get the most out of the Conference and their membership in the League. Some of these might help prepare someone new to local government hit the ground running.

Tuesday, November 19

Time: 2:00 p.m.

Session: Welcome Café: Orientation, Legislation, Next Generation

Room: 319

Time: 3:00 p.m.

Session: Resolutions Committee

Room: 320

Time: 3:45 p.m.

Session: Media Strategies: Tips & Tools for the 21st Century

Room: 314

Wednesday, November 20

Time: 10:45 a.m.

Session: Elected Officials Primer: Ethics, OPRA, OPMA & Civility
Rooms: 408/409

Time: 12:15 p.m.

Session: Mayors Box Lunch (Ticketed Event)
Room: Sheraton Hotel

Time: 2:00 p.m.

Session: Elected Officials Primer: Budget and Procurement
Rooms: 408/409

Time: 5:15 p.m.

Session: 2019 Women in Municipal Government Networking & Awards Event (Ticketed Event)
Room: Sheraton Hotel

Thursday, November 21

Time: 10:45 a.m.

Session: Labor Law and Personnel Policy Update
Rooms: 201/202

Time: 10:45 a.m.

Session: OPMA/Civility/Administration of Public Meetings
Room: 312

Time: 12:15 p.m.

Session: Delegates Luncheon (Ticketed Event)
Room: Sheraton Hotel

Time: 3:30 p.m.

Session: Business Meeting
Room: Sheraton Hotel

II. CEU Information

CONFERENCE CEU LIST POSTED

An UPDATED VERSION of the CEU List has been posted on the Conference Website. You can view it by visiting the [Conference CEU Page](#).

Please note, this list is *not final*. Continue to check the Conference website for more updates.

CEU TRACKING FOR 104TH ANNUAL NJLM CONFERENCE

Badge Scanners will be used to track CEU Credits and Attendance at the NJLM 104th Annual Conference.

For sessions that have CEU credit available:

- All Attendees looking to earn credit must scan-in and scan-out of these qualifying sessions* to earn their CEU credits.
- Attendees will claim their certificates after the conference via the [League website](#).

For more information or for a complete list of procedures please visit the [Conference website](#).

* Please note, the procedures described above only apply to educational sessions. Business Meetings and Exhibitor Learning Sessions are not included in the scanning system.

III. Are you Ready for the League's Annual Conference Week?

The Annual League Conference App is available now! Search sessions, CEUs, exhibitors and participating consultants. Save a personalized schedule so that you don't miss a thing!

Download by visiting your app store! [For app FAQ's visit the League's website](#).

If you downloaded the app last year, you must download the 2019 version to view information for the current year.

The 2019 Annual League Conference App is Exclusively Sponsored by AT&T.

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