Conference badges are sponsored by Edmunds Gov Tech

Schedule of Events:

7:30 a.m. Check in Opens for Mini Conference.

7:30 a.m.-8:30 a.m. Breakfast Buffet and Networking sponsored by New Jerseys Clean Energy Program.

8:30 a.m.-10:15 a.m. Morning Session 1

(Attendees pick one session per time slot)

A. Ethics of AI

This session will address the potential ethical dilemmas of Artificial Intelligence (AI) as an evolving resource and technology for governmental activities. Conventional thought is that AI may make informed recommendations devoid of any bias or subjectivity; however, AI decisions are not always intelligible to humans and may be susceptible to inaccuracies, discriminatory outcomes, and embedded or inserted bias. This session will provide the historical background for ethical AI; provide examples of ethical AI failures and suggest ways for using AI in a government context and ethical manner. The presentation will be informative, thought-provoking and entertaining through the use of multi-media.

Speakers:
- Representative, Genova Burns, LLC
- Bernadette Kucharczuk, CGCIO, City of Jersey City, Retired

CEUs: CMFO/CCFO-2.0 ETH; CTC 2.0-ETH; CPWM-2.0 ETH; RMC-2.0 ETH; QPA-2.0 ETH; CPA-2.0 ETH; RPPO/RPPS-2.0 ETH; PACLE-1.5 ETH*; NJCLE-2.0 ETH; CRP-1.5; Planning Board Secretaries-1.75-Admin; Zoning Officials-1.75-Admin; Land Use Administrators-1.75 Admin

B. Sick Time Payout

This session will examine the ability for public employees in New Jersey to accumulate sick and vacation time, and what are the limits on carryover of time and payouts on retirement. Attendees will be guided on the current status of the law and provide up-to-date information on negotiations strategies related to these issues.

Speakers:
- Jason R. Martucci, Esq., Legislative & Regulatory Affairs Officer, Division of Local Government Services, New Jersey Department of Community Affairs
- Matthew Watkins, NJ Community Solutions; Labor Consultant, NJLM; Retired Administrator

CEUs: CMFO/CCFO-2.0 Bud or Fin; CTC-2.0 Gen/Sec; CPWM-2.0 MGMT; RMC-2.0 FIN; QPA-2.0 Off Admin/Gen Duties; CPA-2.0 Fin; RPPO/RPPS-2.0 M/S; NJCLE-2.0; PACLE-1.5*

C. Enforcement: The Tax Collectors Superpower

This session will discuss the following topics:
- Monthly, quarterly, and annual enforcement methods allowable by NJ State statute.
- Tax Sale Enforcement (Standard vs. Accelerated) and what can and cannot be enforced.
- Assignments: types and how to clear municipal lien ledgers.
- Foreclosure: annual list.
- Bankruptcy: types and stays of enforcement, habitual filers.
• Subsequent payments by lienholders

Speaker:
  • Danielle Peacock, CTC, Township of Hamilton

CEUs: CMFO/CCFO 2.0 Fin/Debt; CTC-2.0 ENF; RMC-2.0 FIN; CPA-2.0 FIN; NJCLE-2.0; PACLE-1.5*

10:05 a.m.-10:30 a.m. Morning Coffee Break

10:30 a.m.-12:15 p.m. Morning Session II
(Attendees pick one session per time slot)

A. Ethics of AI (same as morning 1)

B. Latest Developments in OPRA
  This session will review the latest issues and developments that concern the Open Public Records Act.

Speaker:
  • Frank Caruso, Director, Government Records Council

CEUs: CCFO/CMFO-2.0 Off Mgmt; CTC -2.0 General; CPWM-2.0 Mgmt; QPA-2.0 Office; RMC-2.0 Rec; CPA-2.0 PD; CRP-1.5; RPPO/RPPS-2.0 M/S; Planning Board Secretaries-1.75-Admin; Zoning Officials-1.75-Admin; Land Use Administrators-1.75 Admin; NJCLE-2.0, PACLE 1.5*

C. Procurement Updates from the Division
  This session will review Procurement Updates from the Division of Local Government Services.

Speakers:
  • Aniyyah Maney, QPA, Procurement Specialist, Department of Community Affairs, Division of Local Government Services
  • Jason R. Martucci, Esq., Legislative & Regulatory Affairs Officer, Division of Local Government Services, New Jersey Department of Community Affairs

CEUs: CMFO/CCFO- 2.0 Fin/Debt; CPWM-2.0 Govt; RMC-2.0 Fin; QPA-2.0 P/P; RPPO/RPPS-2.0 P/P; CPA-2.0 Fin; CRP-1.5; PACLE-1.5*; NJCLE-2.0

D. Inactive Liquor Licenses
  This session will focus on the procedures municipalities should follow to provide adequate notice to inactive licensees in light of suspected legal challenges.

Speaker:
  • Samuel Reale, Jr., Esq. Helmer, Conley & Kasselman

CEUs: RMC-2.0 Lic; NJCLE-2.0; PACLE 1.5

12:15 p.m.-1:15 p.m. Lunch Buffet and Networking sponsored by Lincoln Financial

1:15 p.m.-2:55 p.m. Afternoon Session I
(Attendees pick one session per time slot)

A. Sick Time Payout (same as AM 1)

  Join us for an enlightening presentation on Generative AI and its transformative applications within local government settings. Discover how this cutting-edge technology is revolutionizing traditional approaches to problem-solving, decision-making, and citizen engagement. From streamlining administrative tasks to enhancing public services, Generative AI offers a plethora of opportunities for municipalities to innovate and thrive. Explore potential use cases and learn how your local government can harness the power of Generative AI to create smarter, more efficient communities.
  We will then look at how ransomware will impact you and what you can and need to do before, during, and after a breach. Ransomware is not an IF it will happen but a WHEN, and the more you can do to prepare yourself the better you will be in the long run. We will discuss best practices and a number of items you can do to better protect your networks and your resident’s information. This is a can’t-miss session!

Speakers:
  • James E. Pacanowski, II CGCIO/Network Administrator, Ventnor City
  • John Tugman, CIO, Office of Information Technology, County of Morris
C. Sustainable Jersey Resources for Green Purchasing
Overview of Sustainable Jersey resources for green purchasing topics including establishing a green purchasing policy and best practices for green products, equipment, and vehicles. The session will also provide an overview of Sustainable Jersey's technical assistance program which supports municipalities in making energy efficiency facilities upgrades, community energy planning and more.

Speakers:
- Tracey Woods Energy Program Manager, Sustainable Jersey
- Renee Haider, Deputy Director, Sustainable Jersey
- Municipal speakers - TBD

CEUs: CMFO/CCFO-2.0 Bud or Fin; CPWM-2.0 Mgmt; RMC-2.0 Prof Devel; QPA-2.0 Green Purchasing; RPPO/RPPS-2.0 P/P; CPA-2.0 Fin; CRP-1.5; PACLE 1.5*; NJCLE 2.0

D. Latest Developments in OPRA (same as AM 2)
2:55 p.m.-3:10 p.m.- Afternoon Break and Networking sponsored by Direct Flooring

3:10 p.m.-4:50 p.m.- Afternoon Session II
(Attendees pick one session per time slot)

A. So Many Forms and So Little Time - What's a Collector to Do?
A Review of the Following Forms:

General Tax
- Affidavit of Tax Bill Mailings
- Municipal Lien Search
- Quarterly Survey of Collections
- Property Tax Reimbursement (Senior Freeze)

Tax Liens
- Tax Sale Certificates
- Affidavits for Subsequent Lien Payments

Tax Deductions
- Applications - Senior/Disabled/Veteran/Surviving Spouse
- Notice of Disallowance (PD4)
- Annual Report of Property Deductions (PD65.10)
- Annual Report of Veteran Deductions (VE/VWE-1)
- Post Year Statement (PD5)
- Supplemental Income Statement

Miscellaneous
- Annual Financial Disclosure

Speaker:
Jeanette Larrison, Tax Collector Island Heights

CEUs: CTC-2.0 R/B/C, NJCLE-2.0, PACLE 1.5*

B. Future-proofing Governance (Same as PM1)

C. Election Safety
Speaker:
Cybersecurity & Infrastructure Security Agency (CISA)
D. Contracts, Negotiations, and Compliance

INTERNAL
- Costs:
  - Impact on health care cost sharing.
  - Impact on pension.
  - Cost out the contract further than the life on the contract–start to look at cost increments over 10-plus years vs. just the contract.
- Comparison to surrounding communities or comparable communities.
- How does department costs compare to the entire budget over the long-term (10 years back and 10 years forward).
- Elimination of conflicting or confusing language across CBAs.
- How does compensation compare to cost of living–are your employees able to maintain their lifestyle.
- Sources for information.
- Impact of 8-hour vs. 10-hour vs. 12-hour tours.

EXTERNAL
- Terms.
- Audit-ability.
- Rates & pricing.
- Deliverables & quality.
- Compliance with terms.
- Annual review and reporting.
- Uniform reporting.
- Bidding.
- RFP Response reviews.

Speaker:
Keith Balla, CPA, PSA, ABV, CFF, CGMA, Partner, PKF O'Connor Davies

CEUs: CMFO/CCFO-2.0 ACCT; CPA-2.0 ACCT; PACLE-1.5*; NJCLE-2.0

5:00 p.m. Adjournment

REGISTRATION FEE:
Member*: $125.00 per registrant
Non-Member: $135.00 per registrant

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

To Register:
- Visit www.njlm.org/seminars.
- Download registration form, complete and fax it with your voucher to 609-695-0151.
- Questions about registering? Contact Sue Delany, sdelany@njlm.org or 609-695-3481, ext 111.

*PA CLEs have been listed on this sheet. Note: to earn PACLEs, separate fees apply.