

AGENDA

- 8:30 a.m. – Registration, Networking,
9:00 a.m. & Continental Breakfast
- 9:00 a.m. – Budgeting, Purchasing and
12:00 p.m. Labor Topics, Networking,
& A.M. Refresher
- 12:15 p.m. – Buffet Luncheon
1:15 p.m.
- 1:15 p.m. – Professional Responsibility and
Ethics Topics, Networking,
& P.M. Refresher
- 3:30 p.m. Adjournment

New Jersey State League of Municipalities is a voluntary nonpartisan statewide association created to help communities do a better job of self-government through pooling information resources and brainpower. Authorized by state statute since 1915, it has been serving local officials throughout the Garden State. All 565 mayors and 13,000 elected and appointed officials of member municipalities are entitled to all of the services and privileges of the League.

Orientation Contact Information


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All participants will receive a Certification of Completion.

This program is a requirement of the Local Government Leadership Program. Visit www.njlm.org/lglp for more information.

*Serving Municipal Government
in New Jersey Since 1915*



INVITATION TO ATTEND

An Orientation for
Municipal Officials who are

**Newly Elected,
ReElected,
or Experienced**



➔ **Saturday, January 9, 2021**

Hilton Meadowlands Hotel

2 Meadowlands Plaza
East Rutherford, NJ 07073

8:30 a.m.-3:30 p.m.

OR

➔ **Saturday, January 23, 2021**

Westin Hotel

555 Fellowship Road
Mount Laurel, NJ 08054

8:30 a.m.-3:30 p.m.

➔ **REGISTRATION FEE**

Member: \$130.00*
Non-Member: \$150.00

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

This orientation for municipal officials who are newly elected, reelected, or experienced is fast paced and designed to quickly bring officials up-to-date on important municipal issues. The newly elected officials will get a thorough overview of their major areas of responsibility, key contact at the State level, and important sources of information and assistance.

Reelected and experienced officials will receive valuable up-to-date reference materials that will guide them to the answers they seek. They will also get the latest information on the most important municipal issues—all while meeting their newly elected peers and the League Staff.

The Luncheon is an integral part of the orientation and designed as an opportunity to informally discuss experiences and share ideas with experienced Local Officials.

Seminar Topics & Speakers

“A Legislative Overview”

Lori Buckelew, Assistant Executive Director, NJLM (1/9)
Michael F. Cerra, Executive Director, NJLM (1/23)

“Budgeting in the Municipal World”

Melanie Walter, Director, Division of Local Government Services

“Understanding Public Purchasing”

Joseph Valenti, Former Chief Bureau of Local Management Services, Division of Local Government Services, Dept. of Community Affairs

“Labor Relations-What You Need to Know”

Jennifer Roselle, Esq, Genova Burns, LLC (1/9)
Joseph Hannon, Esq, Genova Burns, LLC (1/23)

LUNCH AND NETWORKING

“Your Leadership Role and Working with Your Professional Staff”

Alexander McDonald, Administrator, Township of Millburn; Immediate Past President, NJ Municipal Management Association (NJMMA) (1/9)

Raymond Codey, Administrator, Borough of Madison; President, NJ Municipal Management Association (NJMMA) (1/9)

Matthew Cavallo, Township Manager, Township of Verona, Member, Executive Board, NJ Municipal Management Association (NJMMA) (1/23)

Joseph Kostecki, Administrator, Borough of South Toms River, Member, Executive Board, NJ Municipal Management Association (NJMMA) (1/23)

“The Importance of Working with Your Clerk”

Representative, Municipal Clerks Association of NJ (MCANJ), Township of Hamilton

“Open Public Meetings (Sunshine) Law and Access to Public Records”

and

“Local Government Ethics”

William Kearns, Jr., Esq, League General Counsel

To Register: download the form from our calendar at njlm.org/seminars